

## September 2008

### Official Notices

The Dean's Office of the School of Business, Camden (SBC, School 52) will list new policies, procedures and/or changes for the benefit of the University community. **It is the students' responsibility to be informed.** This effort is designed to make this information available to the broadest possible audience in the widest possible forum available to the campus community. Please pay careful attention and make every effort to comply. Official notices will be published in the Gleaner the first week of the month. Please direct your questions regarding these notices to [asksbc@camden.rutgers.edu](mailto:asksbc@camden.rutgers.edu).

#### **(1) Updated Curriculum Worksheets**

Curriculum worksheets for all 1<sup>st</sup> year students, beginning September 2008 have been updated. Please stop by the Academic Services Office to obtain a new one.

#### **(2) Scholastic (Academic) Standing**

- A) Any student whose term average is below 2.000, or has a cumulative GPA 2.00-2.499 is issued an academic warning.
- B) Any student whose cumulative GPA is below 2.00 is placed on academic probation. If the cumulative grade point average does not improve to at least a 2.000 by the end of this semester, you may be subject to academic dismissal in accordance with the policies in the current College Catalog.
- C) Administrative and financial holds may be placed on students' records who have not met with the Academic Services Office.

#### **(3) Important Add/Drop (withdraw) deadlines for the Fall 2008 Semester**

- A) The last day to add a course is September 9<sup>th</sup>.
- B) The last day to drop a course without a "W" grade is September 8th.
- C) The last day to withdraw from a course without academic penalty and receive a "W" grade is November 17<sup>th</sup>.
- D) The last day to withdraw from all courses without academic penalty and receive a "W" grade is November 25th.

#### **(4) Intra-University (School to School) Transfers (SBC Admissions)**

All students who plan to transfer to a different college within the University must do so using the School to School (S2S) intra-university transfer application process. Please refer to the S2S web page for more information, deadlines and instructions <http://admissions.rutgers.edu/collegetocollege/>